

Horspath Stone Pit Charity
Minutes of Trustees' Meeting – Tuesday 30th September 2025 at 7.30pm
held at Horspath Village Hall

Present: Mrs B Oakley (Chairman), Mr D Burgess, Mr L Coolman, Mr I Harris, Mr P Hookham, Mr P O'Brien, Mr E Parker, Mrs H Kogel (Clerk). Mr R Hamlet (I/A), Mr B Lowe (I/A), Mr L Smith (I/A).

Apologies: Mrs P Cook, Mr B Igoe, Mr G Walker, Mrs H Franklin, Mr S James-Lawrie (I/A).
Absent: Mr A Absolum.
Public: 6

1. APOLOGIES FOR ABSENCE.

Apologies for absence were made on behalf of Mrs Cook, Mr Igoe, Mr Walker, Mrs Franklin and Mr James-Lawrie. Mr Absolum (I/A) was absent from the meeting.

Mrs Oakley clarified the rules of the Charity with regards to grants awarded. Recipients must provide a receipt to show how the grant was spent and any un-spent money should be repaid to HSPC. The Clerk keeps all records of grants awarded and if receipts have not been provided the Trustees will be informed. After the last meeting the Clerk received some very obnoxious emails from a resident who was un-happy that a grant application was not successful, as receipts for a previous grant were not provided. More recently the resident has now provided the outstanding receipts and re-paid un-spent money. The resident blamed the Clerk and the Trustees for not awarding the grant and indicated that the Charity Commission may be contacted. Trustees agreed that the rules of the Charity are very clear and the Clerk should not be subjected to the abuse that has been received, and it will not be tolerated. Trustees agreed that future applications from any resident found to be abusive to the Clerk will not be considered.

2. DECLARATION OF INTEREST.

Mrs Oakley declared an interest in 1 of the grant applications.
Mr Burgess declared an interest in 1 of the grant applications.
Mr Hamlet declared an interest in 2 of the grant applications.
Mr Lowe (I/A) declared an interest in 1 of the grant applications.
Trustees will take no part in discussion or voting on these applications.

3. MINUTES FOR APPROVAL.

The Minutes of the Trustees Meeting held on 24th June 2025 were agreed and signed as correct by the Chairman.

The Minutes of the Trustees Meeting held on 5th August 2025 were agreed and signed as correct by the Chairman.

4. MATTERS ARISING. – None.

5. INDEPENDENT ADVISORS.

Mrs Oakley stated that HSPC has sufficient Independent Advisors.

6. STAGECOACH. – New sub-station.

Mr O'Brien will make contact with Stagecoach for an update. Mr Coolman stated that an inspection of the site should be carried out.

7. HSPC AUDIT.

Mr Parker will obtain more information on the requirement of an audit.

8. APPROVAL OF ACCOUNTS 2024/2025. – Email from Accountant.

Trustees agreed that all procedures with regards to applying for a grant and awarding a grant were followed correctly and approved by all Independent Advisors. Mr Parker agreed to draft a reply to send to the Accountant.

9. APPROVAL OF CLERK'S SALARY INCREASE 2025.

Trustees approved the salary increase in line with NALC guidelines.

10. CORRESPONDENCE.

- a. Mr John Underdown. – Email regarding village magazine. – (Circulated via email). – **Trustees and Independent Advisors agreed that Organisation grant applications will re-open with immediate effect.**

11. PAYMENTS.

Date	Paid To	Details	Total £
30.9.25	Mrs Hayley Kogel	Salary July, Aug, Sept 2025 + ¼ holiday pay	677.24
30.9.25	HMRC	Employer contributions (May, June, July)	169.20
30.9.25	HMRC	Employer contributions (Aug, Sept, Oct)	169.20
1.9.25	Horspath Parish Council	Payment for new mower	21,901.20
		TOTAL	22,916.84

12. RECEIPTS.

Date	Received from	Details	Total £
8.9.25	Barclays Bank	Interest	255.11
15.9.25	Stagecoach	Quarterly Rent	62,500.00
1.9.25	Horspath Parish Council	Repayment of cost for new mower (-VAT)	18,251.00
15.9.25	Barclays Bank	Interest Treasury Deposit Account	5,377.32
20.8.25	Horspath Senior Residents	Un-spent grant	340.05
24.6.25	Stagecoach	Quarterly Rent	62,500.00
19.6.25	Horspath Senior Residents	Un-spent grant	200.00
		Total	£149,423.48

Bank Balance as of 23.9.25 - £159,968.92

Community Account £85,645.89

Business Premium Account £74,323.03

Treasury Account £900,000.00

13. AOB. – None.

14. APPLICATIONS FOR FUNDING.

1 Organisation and 25 Individual applications to be considered.

Organisation Grants

Horspath Magazine – Awarded £1800.00 for 6 issues of the village magazine. (Supported by all four Independent Advisors).

Individual Applications

2 applications were successful for school trips. – Total £400.00.

10 applications were successful for Yenworthy school trips. - £2000.00

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3 applications were successful for swimming lessons. – Total £600.00.
5 applications were successful for school uniforms. - £920.50.
1 application was successful for Armistice Day. - £400.00.
2 applications was successful for School Transport. - £400.00.
1 application was successful for the meal voucher scheme. - £6000.00
1 application was refused as it is retrospective.

A total of £12,520.50 was awarded.

Mr Hamlet asked why Trustees are not eligible for the meal voucher scheme. Mr Parker stated that Trustees cannot benefit from the scheme.

Trustees agreed that the benches/picnic table and a bin for the play area will be purchased and paid for with the grant awarded for the play area. The Clerk will also check the insurance details. Mr Coolman stated that work may be required at the gate. Mr Smith stated that the feedback on the new play is that it is well used and very much appreciated by all.

Signed Date.....