

**Horspath Stone Pit Charity**  
**Minutes of Trustees' Meeting – Tuesday 21<sup>st</sup> March 2023 at 7.30pm**  
**held at Horspath Village Hall**

**Present:** Mrs B Oakley (Chairman), Mr D Burgess, Mrs P Cook, Mr P Ewart, Mr I Harris, Mr B Igoe, Mr P O'Brien, Mr E Parker, Mrs C Riley, Mrs H Kogel (Clerk). Mr B Lowe. Mrs H Franklin, Mr R Hamlet, Mrs E Gillespie.

**Apologies:** Mr L Coolman  
**Absent:** Mr T Bearder.  
**Public:** 10

**1. APOLOGIES FOR ABSENCE.**

Apologies for absence were made on behalf of Mr Coolman. Mr Bearder was absent from the meeting.

**2. DECLARATION OF INTEREST.**

Mrs Oakley declared an interest in one of the individual grant applications.  
Mr Lowe declared an interest in one of the organisation grant applications.  
Mrs Riley declared an interest in one of the organisation grant applications.  
Mr Ewart declared an interest in one of the organisation grant applications.  
Mrs Franklin declared an interest in one of the organisation grant applications.

**3. MINUTES FOR APPROVAL.**

The Minutes of the Trustees Meeting held on 13<sup>th</sup> December 2022 were agreed and signed as correct by the Chairman.

The Minutes of the Closed Trustees Meeting held on 13<sup>th</sup> December 2022 were agreed and signed as correct by the Chairman.

The Minutes of the Closed Trustees Workshop held on 24<sup>th</sup> January 2023 were agreed and signed as correct by the Chairman.

The Minutes of the Trustees Meeting held on 24<sup>th</sup> January 2023 were agreed and signed as correct by the Chairman.

**4. MATTERS ARISING. – None.**

**5. LOAN TO HORSPATH HUB.**

The Clerk reported that there has been a delay on one of the loans and Blake Morgan Solicitors are waiting for information from the Hub's Solicitor Mr Ronald Peet. Mr O'Brien asked what are the terms of the loan. Mrs Oakley stated that it has previously been agreed that HSPC would loan the Hub £70,000 and take first charge on the building to enable all loans to be repaid. The Clerk stated that some of the information in the agreement needs to be updated. Mr Parker asked for the Clerk to circulate the terms and conditions of the agreement to all Councillors. Mrs Oakley stated that this has been going on for five years now, so some of the loans would have been repaid by the Hub during that time. Mr Ewart stated that there is one large dept waiting to be repaid. Mr Parker stated that when the agreement has been circulated we can raise any questions with the Hub.

**6. CHARITY COMMISSION – Update.**

Mrs Oakley stated that the Charity Commission has contacted HSPC requesting information. Mr Parker stated that occasionally the Charity Commission send out questionnaires and request information from charities, which is what they have done to HSPC. Mrs Oakley stated that HSPC has responded to the Charity Commission within the set timeframe and the Charity Commission

has replied requesting more information with regards to conflict of interest within the Charity. Mr Parker drafted the response to the Charity Commission which will be sent by the Clerk tomorrow.

**7. STAGECOACH – Construction of new substation.**

Mrs Oakley reported that a representative for Stagecoach has written to request permission to construct a new substation. The Clerk has been trying for several weeks to make contact with Stagecoach to arrange a site visit, but Stagecoach have not replied. Trustees agreed that the Clerk will reply to the Stagecoach representative informing him that the request for a new substation will be considered when the site visit has been carried out in accordance with the lease.

**8. INVESTMENT OF HSPC FUNDS - Update.**

The Clerk stated that CAF and Flagstone have requested details of all Trustees for HSPC. There are a few more details required for the application form and then it will be ready to submit. It may be that Flagstone request further information.

**9. HSPC WEBSITE REVIEW.**

Mr Parker has re-written certain parts of the website which was discussed at the recent workshop. Trustees agreed to the changes discussed at the workshop. The Clerk will amend the information on the website.

**10. CORRESPONDENCE.**

- a. HVHMC. – Receipt for grant.
- b. Mr Horsley. – Thank you email for senior citizens lunch voucher.
- c. Horspath Senior Residents Club. – Thank you email.
- d. Grace Griffin. – Receipt x 2.

**11. PAYMENTS.**

Payment Type	Paid To	Details	Total £
BACS	Mrs Hayley Kogel	Salary Jan, Feb, March 2023	613.80
BACS	Barnes4Business	Accountant Fees 2021/22	900.00
BACS	Mr R Burgess	Stationery	49.13
		8 x meal vouchers to Chequers Inn	96.00
BACS	Barnes4Business	Additional accountancy work	144.00
		<b>TOTAL</b>	<b>£1802.93</b>

**12. RECEIPTS.**

Date	Received from	Details	Total £
28.12.22	Stagecoach	Quarterly rent	62,500.00
27.12.22	HVHMC	Return on un-used grant	143.20
		<b>TOTAL</b>	<b>£62,643.20</b>

**\*\*£62,500 due from Stagecoach in March 2023\*\*.**

**Bank Balance as of 14.3.23 - £645,079.05.**

**HARDSHIP FUND GRANTS ISSUED.**

January 2023 - Nil  
 February 2023 - Nil  
 March 2023 – Nil

**13. AOB.**

- a. Mr Parker stated that there has been no mention of VAT with the lease with Stagecoach which hasn't been an issue in the past as the rent received has been below the VAT threshold. Mr Parker asked the Clerk to contact the accountant about the VAT status of the property, but wasn't satisfied with the response received. Mr Parker requested permission from Trustees to obtain a professional opinion at a cost of approx. £300-£400. Trustees approved Mr Parker's request.
- b. Mrs Oakley informed members of the public that a review of HSPC has recently been carried out at a workshop. It was agreed that in future, all grant applications will be considered in an open meeting with members of the public present. The details of any organisation applying for a grant will be disclosed, but the names of individual applications will be not be disclosed due to data protection. Mrs Oakley informed members of the public that HPC as the Trustee is one vote and Trustees will do their best in the interest of the village.
- c. Mr Hamlet suggested that defibrillator location signs are purchased.

**14. APPLICATIONS FOR FUNDING.**

7 Organisation & 7 Individual applications to be considered.

**Organisations Applications**

**Friends of Horspath** – Awarded £2214.00 for Afternoon Tea for the Kings Coronation.

**St Giles Church** - Awarded £744.80 for Architects fees. (Lowe declared an interest and took no part in voting).

**Wheatley Park School** – Application refused as they are not eligible for a HSPC grant.

**Horspath Allotments Association** – Application refused as 3 polytunnels are available from a resident in the village for a small charge. (Mr Ewart, Mrs Riley and Mrs Franklin declared an interest and took no part in voting).

**Horspath Cycle Speedway** – Application refused, however Cycle Speedway will not be pursued for the repayment of the legal costs for the lease.

**Friends of Horspath** – Awarded £2500.00 for work in the garden. The remaining grant request was refused as the work has already been completed. (Mrs Oakley declared an interest, left the room and took no part in voting).

**Horspath Parish Council** – Awarded £1235.00 for a defibrillator to be installed at Berkeley Homes. (Mr Hamlet, Mr Lowe and Mrs Franklin as Independent Advisors supported this grant).

**Individual Applications**

1 application was approved in principle for a Geography Field Trip subject to more information on costs being provided.

1 application was refused as receipts for the last grant awarded were not provided.

1 application was successful for Duke of Edinburgh Award scheme.

1 application was successful for community engagement.

1 application was successful for 6<sup>th</sup> form transport costs.

2 applications were successful for residential school trips.

**A total of £4,933.80 was awarded.**

Signed ..... Date.....