

DUE TO THE CURRENT GOVERNMENT RESTRICTIONS IN PLACE FOR THE CORONAVIRUS EMERGENCY, HORSPATH STONE PIT CHARITY HAS CANCELLED THE MARCH MEETING, WHICH WILL BE HELD REMOTELY.

Horspath Stone Pit Charity
Minutes of Trustees' Meeting – Tuesday 23rd March 2021 at 8pm via Zoom

Present: Mr D Burgess, Mr P Dobson,
(Chairman), Mr J Dobson, Mrs J Horne, Mrs B
Oakley, Mr M Timbs, Mrs L Yendole, Mrs E
Gillespie, Mr T Bearder, Mrs H Kogel (Clerk).

Apologies: Mrs J Dobson, Mr
P Ewart, Mr B Lowe.
Absent: Mrs Hofen
Public: 1

1. APOLOGIES FOR ABSENCE.

Apologies for absence were made on behalf of Mrs J Dobson, Mr Ewart and Mr Lowe. Mrs Hofen was absent from the meeting.

2. DECLARATION OF INTEREST.

Mrs Oakley declared an interest in one of the grant applications, and will not take part in discussions or voting. Mr Timbs declared an interest in one of the grant applications, and will not take part in discussions or voting.

3. MINUTES FOR APPROVAL.

The Minutes of the Trustees Meeting held on 15th December 2020, were agreed and signed as correct by the Chairman.

The Minutes of the Trustees Closed Meeting held on 5th January 2021, were agreed and signed as correct by the Chairman.

The Minutes of the Sub-Committee Meeting with Blake Morgan Solicitors held on 18th January 2021, were agreed and signed as correct by the Chairman.

The Minutes of the Trustees Closed Meeting held on 19th January 2021, were agreed and signed as correct by the Chairman.

4. MATTERS ARISING.

There were no matters arising to be discussed.

5. LEGAL ADVICE – LOAN TO THE HUB – Update.

Mr Peter Dobson reported that SODC has requested information from Blake Morgan Solicitors with regards to the charges on the Hub. Mr Peter Dobson has liaised with Mrs Frankum who will forward on the relevant information.

6. NEW HSPC WEBSITE - Update.

Mr Burgess reported that he has not yet given any instructions to Lemoneye with regards to the new website. The cost for the design of the new website and maintenance is expected to be £750.00 - £1,000.00. It was agreed that different grant application forms will be produced and will be available on the new website.

Mr Timbs offered to design the new HSPC website which would be a cheaper option. Mr Peter Dobson stated that the sub-committee are dealing with it and he would prefer to use the same company who are designing HPC website and not an individual. Mr James Dobson stated the decision to use Lemoneye was made by the HPC, the Trustee of HSPC, we either stay with the existing contractor or open it up for tender. Mr Timbs stated that he was offering his services as it will be quicker and cheaper and he can carry out any maintenance as required. Mrs Oakley

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proposed that HSPC use the same company who has designed the new website for HPC, seconded by Mr Burgess, In favour – 4, Against – 3. Mr Timbs stated that he is happy to offer any advice if required.

Mrs Oakley stated that she mentioned at the last meeting about arranging a gift of flowers and chocolates for Mrs Palmer who has looked after the website over the years. Mr Peter Dobson stated that the gift will be for managing the website and can be purchased through HPC. Mr James Dobson suggested that an individual grant could be awarded as it is a significant achievement by Mrs Palmer managing the website for so many years Mrs Gillespie stated that the gift is very well deserved and should be paid from HPC. Mr James Dobson proposed that a gift card of £50.00 is purchased as a thank you to Mrs Palmer from HPC, In favour- unanimous.

7. CORRESPONDENCE – None.

8. PAYMENTS.

Chq No	Paid To	Details	Total £
BACS	Barnes4Business	Accountancy fee for accounts 20/21	930.00
100228	Mrs Hayley Kogel	Salary Jan/Feb/Mar 2021 (Including salary increase April 2020)	162.90
		Salary Increase Back Pay April 2020 – December 2020	22.35
		Additional hours from January – March 2021, including work required for 4 additional meetings.	52.94
		4.25 Additional hours for Admin required for Hardship Fund.	69.23
		TOTAL	1237.42

9. RECEIPTS.

Date	Received from	Details	Total £
11.1.21	Stagecoach	Quarterly Rent	25,000.00
		TOTAL	25,000.00

****£25,000.00 due from Stagecoach in March 2021**.**

Bank Balance as of 16.3.21 - £285,076.08.

HARDSHIP FUND GRANTS ISSUED.

January 2021 - £790.00

February 2021 - £465.00

March 2021 - £790.00

Mr James Dobson talked through the applications issued in the last quarter, which has only been one or two per month. Mrs Oakley stated that she has been informed by a resident that when visiting the school to get a referral from, she was able to see the applicant's details on the previous referral form. Mr Peter Dobson stated that he was aware of this and has been assured by the school that it was a one off incident and will be carried out correctly in the future. Mr Bearder stated that it is good to help people through the School and the Nursery, but asked if we are doing anything to reach out to the elderly in the village. Mr Peter Dobson stated that Age Concern, St Giles Church and the Maple Tree Centre are referral agencies on our behalf but have not yet issued any referrals. Mr Peter Dobson stated that the referral agencies can be reviewed if required. Mr Bearder stated that when he next produces a leaflet to be delivered around the village, he will include details of the Hardship Fund.

10. AOB. – None.

*****The meeting was closed to the public for grant applications to be considered*****

11. **APPLICATIONS FOR FUNDING**

Trustees considered 1 Organisation and 6 individual grant applications.

Individual Applications

None of the individual applications were successful as they did not meet the criteria.

Organisation Applications

1 of the organisation grant applications was successful.

A total of £4,500.00 was awarded.

12. **HSPC WORKSHOP.**

It was agreed that the workshop will be held on Tuesday 13th April 2021 to review individual and organisation grants, the 10 year plan, to consider our intentions with long term projects, consider grants ring-fenced grants such as swimming lessons that are considered to be a life skill and school uniforms. The Clerk will circulate the individual and organisation grant application forms and the 10 year plan, all produced by Mrs Hofen, for consideration at the workshop. Mr Peter Dobson requested that this information is to be kept confidential until it has been finalised.

The Clerk reported an incident whereby a local supermarket has reported a resident misusing a supermarket voucher issued by HSPC Hardship Fund. The Clerk was also made aware of the situation from the resident, who is disputing that he/she was misusing the supermarket voucher. It was agreed that the Clerk will inform the resident that if he/she wishes to take this matter further, a meeting can be arranged for him/her with two of the independent advisors. Trustees agreed with the action taken by the Clerk and also by the local supermarket. All future supermarket vouchers issued will clearly state for hygiene products, food and medicine only. Mr James Dobson stated that this scheme is not just for hardship, it is crisis level support.

Signed Date.....